

FOUR DAY PROGRAMS



Management Training Australia conducts four and five day programs in-house for organisations across Australia and the Asia Pacific. These programs contain selected workshops from our range of one day workshops.

WAYNE BACK
Managing Director

The most popular programs are:-

✓ **Personal Effectiveness Program**

- Excellent Customer Service
- Time & Stress Management
- Effective Communication
- Personal Productivity

✓ **Management Essentials Program**

- Motivation and Influence
- Managing Teams
- Managing Performance
- Leading Teams

✓ **Advanced Management Program**

- Public speaking
- Changing organisational culture
- Strategic development
- Developing thinking skills

We can construct a tailored multiple day program to suit your needs. More information on these programs as well as testimonials is found at www.mtaustralia.com

More information at
www.mtaustralia.com



**Management
Training
Australia**



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**In-house
Workshops**



ABOUT US

- ✓ Management Training Australia focuses on delivering training workshops of high take home value. We can tailor every workshop as well as select aspects of different workshops to suit your needs.
- ✓ Each section of every workshop brings the participant's actual work scenarios into the training room and participants decide on the changes they will implement from their learning before they leave the workshop.
- ✓ Our presenters are high quality communicators and are current managers. Their depth and freshness of real world knowledge combines to deliver a highly practical experience for the participants.
- ✓ The workshops utilise a variety of learning approaches. Participants receive highly relevant material as well as video, discussions, role plays, training games, assessments and team exercises to ensure that participants are engaged and learning throughout the whole time.

WORKSHOPS

- ▶ Building leadership styles
- ▶ Career development
- ▶ Change management
- ▶ Changing organisational culture
- ▶ Creating and casting vision
- ▶ Coaching people
- ▶ Developing performance
- ▶ Developing leadership attributes
- ▶ Developing thinking skills
- ▶ Effective communication
- ▶ Emotional intelligence
- ▶ Excellent customer service
- ▶ Facilitating innovation
- ▶ Increasing your influence
- ▶ Lifting workgroup climate
- ▶ Managing a team
- ▶ Motivating people
- ▶ Organisational communication
- ▶ Personality styles
- ▶ Project management
- ▶ Public speaking
- ▶ Strategic planning
- ▶ Stress management
- ▶ Talent management
- ▶ Team development
- ▶ Time management



WORKSHOP OFFERS

- ✓ **Multiple day "program"**
 - \$2400 (GST inclusive) for the first day plus \$2200 per day (GST inclusive) for each additional day
 - You select which workshops to include
 - Includes manuals for up to 12 people
 - plus \$50 per person over 12 people
- ✓ **1 day "workshop"**
 - \$2400 (GST inclusive)
 - You select which aspects to cover
 - Includes manuals for up to 12 people
 - plus \$30 per person over 12 people
- ✓ **1/2 day "intensive"**
 - \$1600 (GST inclusive)
 - You select which aspects to cover
 - Includes handouts for up to 20 people
 - plus \$20 per person over 20 people
- ✓ **90 minute "express"**
 - \$1200 (GST inclusive)
 - You select which aspects to cover
 - Includes handouts for up to 20 people
 - plus \$20 per person over 20 people

There may be travel and accommodation costs, depending on workshop location.
Prices valid until 31 December 2012